



175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

BOARD MEETING
June 4, 2024

College Street Campus
175 College Street, Battle Creek, MI 49037

SUMMIT POINTE BOARD MEETING AGENDA

Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.

There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.

1. Roll Call

2. Public Comment

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

3. Adoption of Agenda

4. Consent Agenda

Approval of the Minutes of the Board Meeting held on May 7, 2024.

5. Annual Audit Statements – Christina Schaub, CPA – Roslund, Prestage & Company, P.C.

6. Educational Activity – Summit Pointe Management System - Jeannie Goodrich and Dorothy Malcom

7. Board Committee Reports

A. Audit/Finance Committee – Kelli Scott

- Audit/Finance Committee Minutes of May 29, 2024 March 2024 Financial Report Provider/Contract Disclosure
- Vendor Contract Request
- Roslund, Prestage & Company, P.C. Report

B. Corporate Compliance Committee – Dr. Terance Lunger

- Corporate Compliance Committee Minutes of May 15, 2024
- Board Policy No. 01-011: Conflict of Interest

C. Human Resources – Dr. Frank Straub

- HR Committee Minutes of May 28, 2024
- Administrative Employee Agreement Template

8. Other Items Requiring Board Action or Approval

A. Board Resolution - Conflict-Free Access and Planning (CFAP) – Jeannie Goodrich

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

B. Board Policies Review

- i. **No. 02-004: Annual Calendar Review**
- ii. **No. 02-005: General Counsel and Corporate Compliance Director**
- iii. **No. 03-001: Treatment of Customers**
- iv. **No. 03-002: Treatment of Staff**

9. CEO Communication – Jeannie Goodrich

10. SWMBH Board Update – Sherii Sherban

11. Board Chair Update – Kathy-Sue Vette

12. Other Business

13. Adjournment

Next Summit Pointe Board Meeting:

(No Board Meeting in July)
August 6, 2024– 2:00 PM
College Street Campus
175 College Street
Battle Creek, Michigan 49037

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