



175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

BOARD MEETING

March 5, 2024

**College Street Campus
175 College Street, Battle Creek, MI 49037**

SUMMIT POINTE BOARD MEETING AGENDA

Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.

There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.

1. Roll Call

2. Public Comment

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

3. Adoption of Agenda

Action Item: Motion to Adopt Agenda as Presented or Motion to Amend.

4. Consent Agenda

Approval of the Minutes of the Board Meeting held on February 6, 2024.

Action Item: Motion to Approve Consent Agenda or Motion to Remove Items from Consent Agenda.

5. Organizational Activity – SWMBH Governance Prep, Continued – Jeannie Goodrich and Cameron Bullock

6. Board Committee Reports

A. Audit/Finance Committee – Kelli Scott

- Audit/Finance Committee Minutes of February 22, 2024
- December 2023 Financial Report

B. Corporate Compliance Committee – Dr. Terance Lunger

- Corporate Compliance Committee Minutes of February 21, 2024
- FY2024/2025 Risk Management Plan
- **Action Item:** Motion to approve and adopt the FY2024/2025 Risk Management Assessment and Plan.
- Board Policy No. 01-005 Board Committee Principles
- **Action Item:** Motion to approve the recommended changes to Board Policy No. 01-005.

C. Human Resources

(The HR Committee did not meet in February.)

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

7. Other Items Requiring Board Action or Approval

Board Policy Review

- i. **No. 01-007 Annual Board Planning Cycle**
- ii. **No. 01-009 SWMBH Board of Directors and Appointment**
- iii. **No. 01-010 Public Participation**

Action Item: Motion to reaffirm Board Policies No. 01-007, 01-009, and No. 01-010.

8. CEO Communication – Jeannie Goodrich

9. SWMBH Board Update – Sherii Sherban

10. Other Business

A. SWMBH PBIP Update – Jeannie Goodrich

B. Board Chair Update – Kathy-Sue Vette

11. Adjournment

Action Item: Motion to adjourn the meeting.

The Summit Pointe Board will not meet in April.

Next Summit Pointe Board Meeting:

Annual Organizational Meeting

May 7, 2024

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175 College Street

Battle Creek, Michigan 49037

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