



175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

BOARD MEETING
October 3, 2023

Summit Pointe Clinic
175 College Street, Battle Creek, MI 49037

SUMMIT POINTE BOARD MEETING AGENDA

Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.

There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.

1. Roll Call

2. Public Comment

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

3. Adoption of Agenda

4. Consent Agenda

Approval of the Minutes of the Board Meeting held on September 12, 2023

5. SWMBH Video and Presentation – Sherii Sherban

6. Educational Presentation

Supported Employment Program – Chris Walden (Presentation to be distributed.)

7. Board Committee Reports

A. Audit/Finance Committee – Kelli Scott

- Audit/Finance Committee Minutes of September 19, 2023
- July 2023 Financial Report
- Credit Card Changes
- Rubix Contract FY23
- Board Policy No. 03-009 - Procurement Process

B. Corporate Compliance Committee – Dr. Terance Lunger

- Corporate Compliance Committee Minutes – The committee did not meet in September.

C. Human Resources Committee – Dr. Frank Straub

- Human Resources Committee Minutes of September 26, 2023
- FY 2024 CEO Proposed Goals

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

8. **Other Items Requiring Board Action or Approval**
 - A. **Customer Advisory Committee Membership Recommendation**
 - B. **Board Policy Review**
 - ii. **No. 04-001 Customer-Centered Service Planning**
 - iii. **No. 04-002 Customer Participation**
 - C. **Emergency CEO Succession Plan**
9. **CEO Communication/Update – Jeannie Goodrich**
10. **Other Business**
 - Board Chair Update – Kathy-Sue Vette**
11. **Adjournment**

Next Summit Pointe Board Meeting:

November 7, 2023
Summit Pointe Clinic
175 College Street
Battle Creek, Michigan 49037

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