

**MINUTES OF THE BOARD OF DIRECTORS  
OF SUMMIT POINTE  
Regular Meeting held on August 1, 2023**

<b>Meeting Location:</b>	<b>Summit Pointe Clinic 175 College Street, Battle Creek, MI 49037</b>
<b>Meeting Time:</b>	<b>2:00 p.m.</b>
<b>Members Present:</b>	<b>Kathy-Sue Vette, Kelli Scott, Christina Ramos, Sherii Sherban, Dr. Tino Smith, Stephanie Swanson, Dr. Paul Watson, Leroy Wright, Dr. Paul Watson</b>
<b>Members Excused:</b>	<b>Dr. Terance Lunger, Dr. Frank Straub</b>
<b>Guest Present:</b>	<b>Richard Lindsey, Jr., members of the community</b>
<b>Staff Present:</b>	<b>Jeannie Goodrich, David Ballmer, Dr. Sean Field, Dennis Owens, Dr. Kimberly Peck, Ashley Pessia, Mandi Quigley, Kent Rehmann, Helen Royal, Meghan Taft, Chris Walden, Matthew Wehrmeyer</b>

**1. Call to Order**

Board Chair, Kathy-Sue Vette, called the meeting to order at approximately 2:05 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to conduct the meeting.

**2. Welcome Guests/Public Comments**

Board Chair, Kathy-Sue Vette, welcomed Board members, Summit Pointe staff and guests. There were no Public Comments.

**3. Adoption of the Agenda**

**Motion:**

**Moved by: Dr. Smith**

**Supported by: Sheriff Hinkley**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Agenda as presented.**

**4. Consent Agenda**

**MOTION:**

**Moved by: Dr. Smith**

**Supported by: Christina Ramos**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Consent Agenda (June 13, 2023 Minutes.)**

**5. Educational Presentations**

**A. Recipient Rights Bi-Annual Training – Kent Rehmann**

Kent Rehmann, Recipient Rights Officer, provided the bi-annual Recipient Rights educational presentation to the Board. The training detailed the five types of Neglect (harm) and the three classifications of Abuse in the State of Michigan and the main differences between the two.

**B. Strategic Plan Update – Jamie Schook, Dennis Owens, and Ashley Pessia**

Jaimie Schook, Operations Director, introduced Team Leaders Dennis Owens and Ashley Pessia, to assist in the presentation on the current status of the Summit Pointe Strategic Plan. The Strategic Plan is currently closing out the second of the five year plan. Jamie reviewed the eight Key Result Areas within the categories of Customers, Community and Operations.

The progress made in the last six months was highlighted in the areas of Services and Programs; Staff Development and Customer Service; Internal Communications; External Communications; External Providers; and Finances. Jamie highlighted that a total of 24 of the 56 objectives (43%) have had focus, planning, and initiatives implemented.

**6. Board Committee Reports**

**A. Audit Finance Committee – Kelli Scott**

Kelli Scott, Audit and Finance Committee Chair, provided the highlights of the minutes from the Audit/Finance Committee Zoom meeting on July 18, 2023. She noted that the committee reviewed payment trends and comparative charts and the Balance Sheet compared to September 2022 and income statement compared to year-to-date May 2023, projected to September 2023. Overall, a surplus of \$787,000 through May was noted, with consistent Medicaid revenue from Medicaid eligible Calhoun County residents.

Richard Lindsey, Jr., General Counsel, Abbott, Thomson, Mauldin, Parker, Beer & Rick, PLC, provided an update on the status of the College Street pharmacy and the additional parking lot space needed for the drive through. The Audit/Finance Committee recommends the Board approve the purchase or lease of additional parking lot space at the College Street location, up to \$20,000.

**MOTION: Dr. Tino Smith**  
**Supported by: Christina Ramos**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the purchase or lease of additional parking lot space at the College Street location, up to \$20,000.**

**B. Corporate Compliance Committee – No Report**

The Corporate Compliance Committee did not meet in June or July.

**C. HR Committee**

CEO, Jeannie Goodrich reported that the HR Committee meet on June 16, 2023 and reviewed Board Policy 03-002, Treatment of Staff.

She noted that Policy 02-001, Delegation to CEO, and 02-002, CEO Job Description, will be reviewed again after information from other Boards and external CEOs is gathered.

The HR Committee requests the Board approve the recommended changes to Board Policy No. 03-002, Treatment of Staff.

**MOTION: Dr. Watson**  
**Supported by: Kelli Scott**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board amend Board Policy 03-002.**

Jeannie reported that at the July 28, 2023 HR Committee meeting the CEO Q3 scorecard was reviewed. She noted that the Union Economic Opener was July 27, 2023 and any recommendations will be presented to the HR Committee. Jeannie announced that the August HR Committee meeting will review the year-end non-union goal achievement and CEO Goals.

The HR Committee recommends no changes to Board Policy No. 03-003, Compensation and Benefits.

**MOTION: Dr. Watson**  
**Supported by: Sherii Sherban**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board reaffirm Board Policy Board Policy 03-003.**

The HR Committee requests the Board approve the recommended changes to Board Policy No. 03-006, Emergency Executive Succession.

**MOTION: Dr. Watson**  
**Supported by: Leroy Wright**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board amend Board Policy 03-006.**

## **7. Other Items Requiring Board Action or Approval**

### **Recipient Rights Advisory Committee**

On an annual basis, the Board must approve members of the Recipient Rights Advisory Committee for Summit Pointe. The slate of members recommended was reviewed. A correction to the slate was noted and made.

**MOTION:**  
**Moved by: Dr. Watson**  
**Supported by: Leroy Wright**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve members of the Recipient Advisory Committee as amended.**

## **8. CEO Communication – Jeannie Goodrich**

Jeannie provided the CEO monthly report and highlighted the June and July activities. She highlighted that in honor of BIPOC Mental Health month, Summit Pointe partnered with community organizations to share training and educational efforts. For the second year, Summit Pointe will be a sponsor a night at the Calhoun County Fair. Admission tickets, ride bracelets and dinner will be provided for staff and families on August 14.

Jeannie presented the master campus plan for Summit Pointe sites. She highlighted the improvements that will provide effective use of space, more accessibility to customers, and the combination of the adult community based programs at College Street. She noted that the Autism Center building at 100 Country Pine Lane remains listed for sale.

Jeannie announced that the CCBHC application was submitted at the end of June. The team continues to work towards the implementation for 10/1/2023, as the intent is the application will be approved.

Jeannie announced that Dr. Sibani Aggarwal, an Adult Psychiatrist, joined the Summit Pointe team, effective August 1, 2023.

**9. Other Business**

**A. Board Chair Update - Kathy-Sue Vette**

Kathy-Sue Vette reminded Board members that the September Board meeting will be held on Tuesday, September 12, 2023.

**B. SWMBH Board Update – Sherii Sherban**

Sherii Sherban reported that the next SWMBH Board meeting will be held on August 11, 2023.

**10. Adjournment**

**MOTION:**

**I move that the Board adjourn the meeting.**

**Moved by: Dr. Smith**

**Supported by: Sherii Sherban**

**MOTION UNANIMOUSLY ADOPTED**

There being no further business to consider, the meeting was adjourned at approximately 3:15 p.m.