

**MINUTES OF THE BOARD OF DIRECTORS
OF SUMMIT POINTE
Regular Meeting held on June 13, 2023**

Meeting Location:	Summit Pointe Clinic 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Kathy-Sue Vette, Kelli Scott, Dr. Terance Lunger, Christina Ramos, Dr. Tino Smith, Stephanie Swanson, Dr. Paul Watson, Leroy Wright
Members Excused:	Sheriff Hinkley, Sherii Sherban, Dr. Frank Straub
Guest Present:	Richard Lindsey, Jr., Derek Miller, members of the community
Staff Present:	Jeannie Goodrich, David Ballmer, Dr. Sean Field, Mandi Quigley, Helen Royal, Amy Reimann, Meghan Taft, Matthew Wehrmeyer

1. Call to Order

Board Chair, Kathy-Sue Vette, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to conduct the meeting.

2. Welcome Guests/Public Comments

Board Chair, Kathy-Sue Vette, welcomed Board members, Summit Pointe staff and guests. Two members of the community addressed the Board of Directors with comments in regards to a customer.

3. Adoption of the Agenda

CEO, Jeannie Goodrich requested to an amendment to the agenda, to move the Board Committee Reports to occur prior to the Organizational Activities.

Motion:

Moved by: Dr. Lunger

Supported by: Kelli Scott

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the amended Agenda as presented by Jeannie Goodrich.

4. Consent Agenda

MOTION:

Moved by: Leroy Wright

Supported by: Dr. Watson

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (May 2, 2023 Minutes.)

5. Annual Audit Statements – Derek Miller, CPA – Roslund, Prestage & Company, P.C.

Derek Miller provided the audit presentation for Summit Pointe’s Report on the Audit of the Financial Statements for the year ended September 30, 2022. It was noted that an adoption of a new accounting guidance related to leases. Overall and net position of \$1,296,760 was noted for FY2022.

The Audit/Finance Committee recommends that the Board approve the Independent Auditor's Report for FY2022.

MOTION: Christina Ramos
Supported by: Leroy Wright
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve Independent Auditor's Report for FY2022.

6. Board Committee Reports

A. Audit Finance Committee – Kelli Scott

Kelli Scott, Audit and Finance Committee Chair, reported the highlights of the Audit/Finance Committee Zoom meeting of June 1, 2023. The committee reviewed payment trends and comparative charts from FY22 to current year. An overall surplus of \$413,000 through April was noted, with consistent increased Medicaid revenue from Medicaid Eligible Calhoun County residents.

The listing of external providers expected in FY24 was highlighted. The report is provided to Board members for completion of their annual Conflict of Interest Form.

The Audit/Finance Committee recommends the Board approve the CEO to sell Country Pine Lane for \$375,000.

MOTION: Dr. Tino Smith
Supported by: Christina Ramos
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the CEO to sell Country Pine Lane.

The Audit/Finance Committee recommends the Board approve the contract to Rehmann Robson for Human Resource assessment and support services.

MOTION: Dr. Tino Smith
Supported by: Christina Ramos
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the contract to Rehmann Robson for HR Services.

B. Corporate Compliance Committee – Dr. Terance Lunger

Dr. Terance Lunger, Corporate Compliance Committee Chair, requested Mandi Quigley, Corporate Compliance Director, to present the highlights of the Corporate Compliance Committee Zoom meeting of May 17, 2023, as detailed in the committee minutes in the Board packet.

Mandi Quigley presented the review of a letter dated April 10, 2023 that was sent to several Board members. The Committee reviewed a table outline of action items and follow up. The Committee is satisfied that all allegations have been addressed with no further action needed.

Mandi Quigley presented the review of an email from Mila Todd, SWMBH Chief Compliance Officer, regarding an investigation referral request from Michigan OIG. It was reported that the Committee reviewed documents requested and provided to Ms. Todd. In addition, it was noted that several conflict of interest forms for Summit Pointe Leadership were not furnished for review by the previous HR Director.

The Corporate Compliance Committee requests the Board approve the recommended changes to Board Policy No. 01-011, Conflict of Interest.

MOTION: Leroy Wright

Supported by: Dr. Watson

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve recommended changes to Board Policy No. 01-011.

The Corporate Compliance Committee requests the Board approve the conflict of interests disclosed by Angela Deal, Elizabeth Donnally Philpott, Lakeyta Patterson, Kimberly Peck, Kent Rehmann, Shannon Roberts, Meghan Taft, and Elizabeth Wygant.

MOTION: Leroy Wright

Supported by: Stephanie Swanson

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the disclosed conflict of interests.

C. HR Committee

Board Chair, Kathy-Sue Vette reported the HR Committee met by Zoom on June 2, 2023. The committee reviewed the CEO's Quarter 2 Board Goal document. CEO, Jeannie Goodrich presented the Employee Referral Bonus Program information. There was a brief discussion after reviewing the program.

The HR Committee recommends the Board approve the Employee Referral Bonus Program.

MOTION: Dr. Watson

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Employee Referral Bonus Program.

7. Other Items Requiring Board Action or Approval

Board Policy Review

Management recommends no changes to Board Policies No. 02-004, Annual Calendar Review Policy and No. 02-005, General Counsel and Corporate Compliance Director.

MOTION:

Moved by: Dr. Smith

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

I move that the Board reaffirm

Board Policies No. 02-004 and 02-005.

Management recommends the Board approve the recommended changes to Board Policy No. 03-001, Treatment of Customers.

MOTION:

Moved by: Dr. Smith

Supported by: Dr. Watson

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended changes to Board Policy No. 03-001.

8. Educational Activity – Dr. Sean Field, Clinical Director and Meghan Taft, Community Initiatives Director Clinical Progress Update: Summit Pointe First Step

Dr. Sean Field and Meghan Taft presented the Summit Pointe First Step Psychiatric urgent care program progress report, as provided to Board members in their packets. Dr. Field and Meghan provided a current report of the customer demographics and community referral sources. The First Step program focus and next steps were detailed. Customer success stories were highlighted.

9. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report and highlighted the May activities honoring Mental Health Month.

She provided an update on the pharmacy collaboration with Grace Health. She reported that the project is on track to break ground this summer.

She provided an update on the progress with the State CCBHC Demonstration Project. She reviewed the timeline and noted that the intent to Submit Certification Application Survey was submitted on May 12, 2023. She reported that the Leadership team is working collaboratively to complete the tasks to meet the July 1, 2023 deadline for the CCBHC OMB Cost Report, Needs Assessment, and Certification Application.

10. Other Business

Board Chair Kathy-Sue Vette reported that Sherii Sherban did not have a SWMBH report, this month. Kathy-Sue thanked Board members for their flexibility with rescheduling the June 6, Board meeting.

11. Adjournment

MOTION:

I move that the Board adjourn the meeting.

Moved by: Dr. Smith

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

There being no further business to consider, the meeting was adjourned at 3:45 p.m.